

PROJECT MANAGEMENT HELP



- ▶ Want to take your projects to the next level?
- ▶ Do you sometimes have trouble predicting project success and schedules?
- ▶ Want help with a set of simple tools that everyone will use?

BrightHill Group can help.

We will work with you to put together a customized package perfect for you!

Call 240-668-4799 today!

Core Project Management

PM Fundamentals
Balancing Competing Priorities
Too Busy to Plan – From Overwhelmed to Done
“Extreme” Project Management Essentials
Everyone Communicates, Few Connect
Becoming a Person of Influence
Managing Resources
Managing Project Estimates
Effective Meeting Management
Finding Focus – The Key to Success
Positive Attitude
Influence Without Authority
How to Deliver Feedback that Changes Behavior
Time Management – Strategies for Success

Next Level Project Management

“Lean” Project Management
“Agile” Project Management
PM Templates
Conflict Resolution on Your Project
Relationship-Based Project Management
Giving Feedback to Team Members
Forecasting
Essential Negotiation
From Hotshot to Head Honcho – Transition from Expert to Leader
Setting Work Expectations that Help Your Team Soar
Positive Connection – Catch Them Doing Something Right
Growing and Developing Team Members
Increasing Trust on Your Team
Holding Team Members Accountable to Deliver
Delegation – When and How

Advanced Topics

3 Keys to Increase Your Influence with Others
Managing Risk
Managing Multiple Projects
High Performance Teams
Project Quality Management
Cost Management
Contract Management
How to be Heard
Performance Evaluations That Work
Simple, Powerful 1-1’s with Team Members
Failing Forward – From Failure to Success